



Criminal Record/Vulnerable Sector Check Application

For Volunteers of Rocky View Schools

AF490-A
11/2021

Police Agency:

This individual wishes to volunteer with Rocky View Schools and will not receive remuneration:

Volunteer's Name (please print):	Current Date:
Address:	
Volunteer's Position (indicate grade level(s) working with):	
<i>The Freedom of Information and Protection of Privacy Act (FOIP), Chapter F-25, charges Rocky View Schools with protecting the privacy of individuals, most who are under the age of majority. In order to show due diligence in this regard, please conduct a Criminal Record Check and Vulnerable Sector Check on person named above.</i>	

Request Authorized by School Administration

Name (please print):	Position:
School Name:	
School Address:	
Signature of School Administrator: <i>Debra Kowen</i>	

Volunteer Information:

Please take this form to your local police agency. As detachment office hours vary by community, please call ahead for more information.

- You will be required to produce a valid Driver's license or a Passport with photo I.D. and another piece of government-issued I.D. such as Alberta Health Care card or birth certificate.
- State that this is a Volunteer Position. Please note some detachments may charge an administration fee for the request.
- Ensure both Criminal Record and Vulnerable Sector Checks are completed.
- The results of the Criminal Record and Vulnerable Sector Checks may take approximately four weeks to be processed by the police agency.
- Return the results of the Criminal Record and Vulnerable Sectors Checks to the school office.
- Rocky View Schools must be notified immediately, if the status of your Criminal Record and Vulnerable Sector Checks change at any time.

Reference:

- AP490 Volunteers, Visitors and Presenters Mandatory Record Checks