



Annual Declaration Form - Volunteers Criminal Record/Vulnerable Sector Check

As per Board Policy GBCD – Mandatory Record Checks, approved April 18, 2013, all volunteers in Rocky View Schools must update Criminal Record and Vulnerable Sector Checks annually. Submission of false information may result in termination of volunteer activities within Rocky View Schools.

I, _____
(Print Name)

School: _____

declare since the last Criminal Record and Vulnerable Sector Checks collected by Rocky View Schools, or since the last Declaration given by me to Rocky View Schools, that:

I have **no convictions** for offences under the Criminal Code of Canada, up to and including the date of this Declaration, **OR**

I have **been convicted of criminal offences** under the Criminal Code of Canada

*If there are any convictions, please submit a separate page to provide information regarding **the specifics of the conviction(s), date of the conviction(s), court location and sentence.***

I have **no unresolved charges** under the Criminal Code of Canada, up to and including the date of this Declaration, **OR**

I have **unresolved charges** under the Criminal Code of Canada

*If there are any unresolved charges, please submit a separate page to provide information regarding **the specifics of the offence(s), date of the offence(s) and court location.***

DATED at (City) _____ Date (Day/Month/Year) _____

Volunteer Signature

Please submit completed form to the school where you volunteer and retain a copy for your records.

The personal information on this form is collected, used, and disclosed in accordance with the School Act, Sections 45 and 117, and the Freedom of Information and Protection of Privacy Act, Section 33, to determine suitability for employment or engagement as a volunteer to work with students. The information collected is kept confidential and used consistent with the purpose provided under the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection, use, and disclosure of personal information, please contact the Rocky View Schools' Records Management Coordinator, 2651 Chinook Winds Drive, Airdrie, AB, T4B 0B4, ph. 403-945-4013.

Distribution: Signed Copy – School Files