



MEMORANDUM

Education Centre

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Date: October 1, 2015

To: **Parents of Students Attending Airdrie Schools**

From: The Principal

Subject: **Emergency Closure of Schools**

**** RVS Transportation Information line for school bus route updates– 403-250-0016****

In compliance with Board policy, the following procedures will be followed in the case of emergency school closure and cancellation of bus service:

1. Notwithstanding these emergency procedures, **it is always the responsibility of the parent to determine whether or not it is safe for a student to leave for, or remain at school under severe weather conditions as well as other times.**
2. Closure procedures due to weather will be initiated as early as possible and before students are picked up by the school bus in the morning. Once school begins for the day, school will not be closed because of weather conditions until regular dismissal time. Should it be deemed unsafe to dismiss students at the usual time, students may be kept at the school until it is deemed safe to depart, or until other arrangements have been made.
3. Decisions to close school because of inclement weather or other emergencies will be announced on radio stations, CBC Radio, CHFM Lite 96, 66 CFR, JACK FM, QR 77, Q 107, Country 105, CKMX 1060, CJAY 92 as well as CITY TV, AIR 106 (Airdrie) and Global News Morning Edition. This information will also be posted on the Rocky View Schools' website and available by telephoning the RVS Transportation information line 250.0016.
4. In the event that school is open but an individual bus driver deems it unsafe to drive his/her route, the driver will telephone rural parents. Parents will have the option of transporting their children to school but, unless otherwise informed by their bus driver, must be prepared to pick up the children at the end of the school day. Drivers may also alter or delay their bus routes in response to weather conditions. Rural parents will be informed through a telephone call from their bus driver of any planned delays or revisions to the bus routes. Urban parents will refer to the RVS website or RVS Transportation line- 403.250.0016.
5. There is a possibility that schools may be closed during the day because of power failures, heating, or plumbing or other emergency. Every effort will be made to hold the children at school. If circumstances warrant, students will be transferred to another location in the immediate area until regular dismissal time. Should this not be feasible, it may be necessary to accommodate students in an urban home until the regular dismissal time. Parents must ensure that an urban home is prepared to accommodate their children. It is the Parents' responsibility to make provisions for their children should school be closed.